

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES’
MEETING HELD ON 3RD OCTOBER 2022**

Present:		Appointment:
Allan Hildage	(AH)	Trustee -Branch Chair & Welfare Officer
Robin Docksey	(RD)	Trustee - Branch Secretary
Des Saint	(DS)	Trustee - Publicity & Social Media (Welfare Designate) -
Elspeth White	(EW)	Trustee / Events
Jerry Flint	(JF)	Vice Chairman (Designate)
Sarah Rowe	(SR)	Treasurer (Designate)
Paul Watson	(PW)	Trustee -Standard Bearer & Wings Appeal
James Scott	(JS)	RAFLO
Apologies:		
George Campbell	(GC)	Trustee - Vice Chairman / Treasurer
In Attendance:		
Dennis Atkins	(DA)	Trustee - Branch Hon Life Vice- President
Garry Creswell	(GC)	

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome, Dedication & Co-option of new Committee Members The Chairman welcomed everyone and gave the dedication.	All

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	<p>AH stated that he had co-opted SR and JF and Treasurer and Vice Chair respectfully. He proposed that both be formally elected.</p> <p>AH proposed PW Seconded.</p> <p>Carried</p>	
2	<p>Apologies for Absence</p> <p>Apologies were received from GC</p>	
3	<p>Declaration of Interests / Conflicts</p> <p>The Chairman declared an interest as a Trustee of the Newark Patriotic Fund and as the new Chairman of 2023 Newark Armed Forces Day Working Group. There were no other declaration of Interests or conflicts by any Branch attendee.</p>	AH
4	<p>Minutes of Previous Meeting</p> <p>The Minutes of the last meeting were accepted as a true and accurate record.</p> <p>Proposed by RD and Seconded by SR.</p> <p>Carried</p>	All
5	<p>Matters Arising</p> <p>Covered under other subjects in the Agenda</p>	
6	<p>Financial Report</p> <p>SR to obtain bank mandate forms for the bank account and the expense forms.</p> <p>The total account currently stands at £11,768</p> <p>The cash balance stands at £612</p> <p>The BoB quiz raised £128.51</p> <p>AH proposed that the monies raised by the Quiz went to the Wings appeal. DS seconded</p> <p>Carried</p>	All

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7.	<p>Welfare, Membership, Ceremonial, Media/Publicity Wings & Club Reports</p> <p>Welfare: AH stated that there were no new cases. DS added that he had successfully passed the Welfare course.</p> <p>Membership: RD stated that there were currently 276 active members, 10 lapsed and 7 new members.</p> <p>Branch Standard bearer: JS will attend the Airbridge on 25th September, the All souls service on 30th October and Remembrance Day on 13th November.</p> <p>EW asked whether the Branch could fund a buffet for those attending the club afterwards. AH Agreed</p> <p>Media /Publicity: The Autumn issue of the Nimrod will be published shortly. GC and JF volunteered to create a web page for the branch given it only has a Facebook page.</p> <p>Wings: Wings collections are to be returned to the HQ by 14th November.</p>	<p>All</p> <p>JS</p>
8	<p>Recent / Forthcoming Events</p> <p>It was proposed to support the Xmas tree festival in Newark. DA to speak to AB concerning how to go about it. AH proposed a sum of no more than £30 be put towards it. RD Seconded. Carried</p> <p>Rd suggested a Christmas social night for Branch Committee members. A check on a suitable date was to be carried out with the bar staff.</p>	<p>All</p>
9	<p>Special General Meeting (SGM)</p> <p>AH stated that he will be in Australia for the next 6 months. He will therefore Zoom into the SGM. RD to arrange.</p> <p>JF will attend as Vice Chair although this is to be run aby the Club committee.</p>	<p>All</p>
10	<p>Any Other Business</p> <p>It was agreed to open the bar on Remembrance day with suggested time of 10.00hrs</p>	<p>RD</p>

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11	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held on Monday 7th November 2022 at 1900 hours with tea / coffee from 1830 hours</p>	All