

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'
MEETING HELD ON 5th DECEMBER 2022**

Present:		Appointment:
Jerry Flint	(JF)	Trustee - Vice Chairman
Des Saint	(DS)	Trustee - Publicity & Social Media, Branch Hon Welfare Officer
Elsbeth White	(EW)	Trustee / Events
Robin Docksey	(RD)	Trustee - Branch Secretary
Gary Creswell	(GC)	Trustee - Editor
Margaret Metcalfe	(MM)	Trustee - Treasurer
Apologies:		
Paul Watson	(PW)	Trustee -Standard Bearer & Wings Appeal
In Attendance:		
Dennis Atkins	(DA)	Trustee - Branch Hon Life Vice- President
Susan Parker	(SP)	Trustee – Club Treasurer

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication	DA
2	Apologies for Absence Apologies were received from PW	RD

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3	<p>Declaration of Interests / Conflicts</p> <p>No declarations</p>	All
4	<p>Minutes of Previous Meeting</p> <p>Proposed by JF and seconded by DA that a copy of each set of minutes be displayed on the noticeboard once published.</p> <p>Carried</p> <p>The Minutes of the last meeting were accepted as a true and accurate record.</p> <p>Proposed by RD and seconded by DA. Carried</p>	All
5	<p>Matters Arising</p> <p>JF announced that SR had had to resign as Treasurer. MM had volunteered to take on the role.</p> <p>DA proposed and DS seconded. Carried</p>	
6	<p>Financial Report</p> <p>The balance for the Branch is £9728.47 Wings £412.74 Welfare £1987.11</p> <p>The Branch is out of contract for its energy supplier. SP suggested EDF as it was cheaper than the current supplier.</p> <p>Proposed by JF and seconded by EW. Carried</p>	SP
7.	<p>Welfare, Membership, Ceremonial, Media/Publicity Wings & Club Reports</p> <p>Welfare: DS stated that there are 3 new cases he is supporting.</p> <p>Membership: RD stated that there were currently:</p> <p>9 lapsed members 275 active members 5 leavers 1 new joiner</p>	All

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	<p>Media /Publicity: DS has removed several people from the face book page as they were not members nor had served. GC suggested various means to extend the Branches digital reach. Members were asked to consider the various ideas.</p>	<p>DS</p>
<p>8</p>	<p>Recent / Forthcoming Events</p> <p>RD reminded the committee that the bar was open for committee Xmas drinks on 16th December</p>	<p>All</p>
<p>9</p>	<p>Trustee Updates</p> <p>GC mentioned he had a potential person to fill the RAFLO position. GC was proposed as a trustee by JF, seconded by EW. Carried.</p> <p>A AFD rep was still required. RD to send out an email.</p>	<p>All</p> <p>GC</p> <p>RD</p>
<p>10</p>	<p>Building Update</p> <p>The Chair informed the committee that no progress had been made regarding the buildings change of ownership. However, a meeting involving all parties was to be arranged at some point mid Jan 23.</p>	<p>JF</p>
<p>11</p>	<p>Correspondence</p> <p>None</p>	
<p>12</p>	<p>Any Other Business</p> <p>GC suggested the Branch utilises Amazon Smile for any purchases as it donates a portion of the purchase to Charity which could be used to help RAFA. Proposed by GC and seconded by RD. Carried</p>	<p>All</p>
<p>13</p>	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held on 9th January 2023</p>	<p>All</p>