

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'
MEETING HELD ON 19th JANUARY 2023**

<p>Present:</p> <p>Allan Hildage (AH)</p> <p>Jerry Flint (JF)</p> <p>Elspeth White (EW)</p> <p>Robin Docksey (RD)</p> <p>Gary Creswell (GC)</p> <p>Apologies:</p> <p>Paul Watson (PW)</p> <p>Susan Parker (SP)</p> <p>In Attendance:</p> <p>Dennis Atkins (DA)</p>	<p>Appointment:</p> <p>Trustee Chairman</p> <p>Trustee - Vice Chairman</p> <p>Trustee - Events</p> <p>Trustee - Branch Secretary</p> <p>Editor</p> <p>Trustee - Standard Bearer & Wings Appeal</p> <p>Trustee – Club Treasurer</p> <p>Trustee - Branch Hon Life Vice-President</p>
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ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication	DA
2	Apologies for Absence Apologies were received from PW	RD

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3	<p>Declaration of Interests / Conflicts</p> <p>AH declared he was trustee of the Newark Patriotic Fund.</p>	All
4	<p>Minutes of Previous Meeting</p> <p>JF proposed and EW Seconded that the minutes of the last meeting were a true and accurate record.</p> <p>AH stated that Des Saint had resigned for personal reasons. AH gave a vote of thanks for his efforts and wished him well for the future.</p>	All
5	<p>Matters Arising</p> <p>JF Stated that it had been decided to defer the purchase of the laptop until such time that the Branch is aware as to its future.</p>	JF
6	<p>Update / Progress report- Building Disposal</p> <ul style="list-style-type: none"> - Property Register - Disposal of Branch Property - Memorabilia <p>AH advised that He and JF had had a meeting with Lesley Stuart, Nick Beck & Paul Baker, RAFA HQ. Cllr Keith Girling & Herman Kok, BNA Charity. Also in attendance from the Club were Jason Parker, Lisa & Justin Wells, Bev & SP</p> <p>The upshot was that BNA was going to go ahead with the purchase of the building with the which would be leased to Newark Services Club (NSC). The lease will be on a profit share only. Each member of the meeting left feeling that progress had been made. HQ RAFA stated that it would issue a licence to the new Club to use the premises in the interim in the event of any delay to the building purchase.</p> <p>It was agreed that RAFA will continue to run the coffee mornings on behalf of the new Club with there being some form of profit share. (<i>Afternote: it has subsequently been agreed that the new Club would receive a payment 25p per cup served by RAFA – subject to a sub-lease to be negotiated and agreed</i>)</p> <p>It was decided that a property register will be required to record each item held by the Branch and its value. Anything of real value was to be recorded appropriately.</p>	All

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	<p>The Branch room will remain as it is for now.</p> <p>It was agreed that DA will take the plaques and relevant pictures to the new Headley Court Rehabilitation Centre at Owstery as they had asked for RAF items to display on their walls in their coffee room.</p> <p>JF volunteered to create and populate the Property Register and Margaret Metcalfe had agreed to assist.</p>	
7.	<p>AGM – Confirmation Date / Election/Appt/Tenure of Trustees</p> <p>AH Stated that returns needed to be back by 31/3. Therefore, there was no impact on holding the AGM earlier. The calling notice had to be sent out on 26/1 with the AGM held on 16/2.</p> <p>All application forms for voluntary positions had to be received by the Secretary 7 days before the AGM (9/2).</p>	All
8	<p>Any Other Business</p> <p>Proposed by AH and Seconded by RD that a vote of thanks be given to JF for his sterling service during AH's absence. Carried.</p> <p>DA had a series of photographs of Lancaster aircraft with the idea of creating a calendar that could be sold to make profit for the Branch. GC will look at the photos with a view of having the calendar created.</p> <p>Given the amount of pictures, books and other items that the branch held and that will have to be removed once the charity takes over, AH proposed that an auction be held during a coffee day to raise funds for the Branch and find a home for the items. JF Seconded. Carried.</p> <p>GC informed the Committee that Amazon smile is being wound down and therefore could not be used to raise money for the Branch.</p>	All GC
9	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held on Monday 6th February 2023. 6.30pm for a 7.00pm start.</p>	All

