

## MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES' MEETING HELD ON 3<sup>rd</sup> April 2023

Present:		Appointment:
Gary Creswell	(GC)	Trustee - Chairman
Michael Reilly	(MR)	Trustee – Vice Chairman
Jerry Flint	(JF)	Trustee - Treasurer
Elspeth White	(EW)	Trustee - Wings Appeal
Robin Docksey	(RD)	Trustee - Branch Secretary
Susan Parker	(SP)	Trustee – Club Treasurer
Allan Hildage	(AH)	Trustee – Life President
Dennis Atkins	(DA)	Trustee - Branch Hon Life Vice- President
Allan Brooke	(AB)	Branch Hon Life Vice President

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication	GC
2	Apologies for Absence	RD
	None	
3	Declaration of Interests / Conflicts	

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	AH Declared a Trustee of the Patriotic Fund and the Newark Services Club (NSC).	АН
4	Minutes of Previous Meeting	
	JF proposed and MR Seconded that the minutes of the last meeting were a true and accurate record.	All
5	Matters Arising	
	Progression of the Newark Services Club	
	Will be detailed at Item 9.	
6	Financial Report	
	Club account: £11,266.46 Branch Account: £7124.91 Wings Appeal Account: £911.57 Welfare Account: £2177.38 RAFA HQ: 11,963.46	JF
	With regards to the energy bills, EDF have taken over as the supplier albeit the Branch has not yet received a bill.	
	The coffee mornings took in £601 in March.	
	The NFU Insurance for the Branch will continue as the Branch still requires coverage for its members.	
	JF along with DA had cleared the upstairs of the building and all the Wings tins etc were now located in the small locked office. The chairs had been disposed of and feelers were still out for a potential purchaser for the snooker table. The medals would be left in situ until a home could be found for them.	GC
	GC stated that an Airman's club was going to be established on one of the active camps and he would make enquiries as to whether a snooker table was required.	
	RD proposed a vote of thanks for JF for all the Stirling work he had carried out. DA Seconded. Carried. GC gave a presentation to JF.	

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7.	Welfare, Membership, Ceremonial, Media/Publicity	
	Membership	
	RD informed the committee that the Branch had 272 active members, 16 had lapsed and 3 new members had joined this month.	RD
	Welfare	EW
	A volunteer was required to fulfil the role of welfare officer. EW stated that there were two current cases being dealt with.	
	Ceremonial	
	A volunteer may be required also for the position of Standard Bearer.	GC
	Media/Publicity	
	GC stated that the Nimrod had been distributed and that the Newark Advertiser was aware of the handover of the building later in the month.	GC
	In addition to Branch meetings there should also be Quarterly members meetings. Additionally, the Branch committee should consider meetings online.	
8	Recent / Forthcoming Events	
	- AFD Progress Report	DA
	DA stated that there was no real progress to report.	
9	Building update	
	On 1 May, the building will be handed over to HQ RAFA who will deal with NSC directly.	АН
	AH proposed to hand the building over on 1 May given the booked events and other issues impacting on the hand over. JF seconded. Carried.	

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	Final Disposal of Items.  It was agreed that the Branch would stick to the handover date to NSC to the 26 <sup>th</sup> Apr but the Functions would carry on until the following Monday. JF and SP to agree prices pertaining to the bar stock.	
10	AOB	
	GC stated that to improve communications, the Branch would be using Microsoft Teams.	GC
	GC proposed, EW seconded. Carried.	
	The RAFA HQ Conference would be on 20 <sup>th</sup> May. The Branch would have it live on screen on that day in the Branch during the coffee morning.	
	AH: on 23 <sup>rd</sup> Apr, the Memorial would be dedicated at Newton. AH asked if the Branch could hire a bus. AH to arrange minibus hire. RD to email details concerning minibus and conference.	АН
	DA asked how the keys are to be managed for the coffee mornings after the handover. SP to examine.	SP
11	Next Meeting	
	The next Committee meeting is to be held on 3 <sup>rd</sup> May 2023	All