

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'  
MEETING HELD ON 4<sup>th</sup> SEPTEMBER 2023**

<b>Present:</b>		<b>Appointment:</b>
Gary Creswell	(GC)	Trustee - Chairman
Michael Reilly	(MR)	Trustee – Vice Chairman
Jerry Flint	(JF)	Trustee - Treasurer
Elspeth White	(EW)	Trustee - Wings Appeal
Susan Parker	(SP)	Trustee
Robin Docksey	(RD)	Trustee - Branch Secretary
Margaret Flint		Member
Joyce Woods		Member
<b>In attendance:</b>		
Allan Hildage	(AH)	Trustee – President
Dennis Atkins	(DA)	Trustee - Branch Hon Life Vice-President
<b>Apologies</b>		
Matt Cryer	(MC)	RAF LO
Allan Brooke	(AB)	Branch Hon Life Vice President

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication	GC

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2	<p><b>Apologies for Absence</b></p> <p>Apologies received from MC and AB</p>	RD
3	<p><b>Declaration of Interests / Conflicts</b></p> <p>AH – Director of the Newark Services Club (NSC) and Trustee of the Patriotic Fund.</p> <p>SP – Director of the Newark Services’ Club (NSC)</p> <p>MR – Welfare Officer of the Patriotic Fund</p>	AH
4	<p><b>Minutes of Previous Meeting</b></p> <p>RD proposed and AH seconded that the minutes of the last meeting were a true and accurate record.</p>	All
5	<p><b>Matters Arising</b></p> <p>GC stated that given the results of the survey and the fact that we are in changing times, the Branch should focus on the recruitment of more non-service personnel. Perhaps the Branch should focus on engaging more Associate members.</p> <p>JF suggested that the Branch extend coffee morning to 14.00hrs. GC stated he would approach NSC.</p> <p>GC suggested an additional coffee morning on Friday. SP advised Fridays was already taken. Thursday was discussed as an alternate, but not finalised.</p>	<p>GC</p> <p>GC</p> <p>GC</p>
6	<p><b>Financial Report</b></p> <p>JF reported the following:</p> <ul style="list-style-type: none"> <li>• BRANCH: <b>£9,929.31</b></li> <li>• WINGS: <b>£2000.00</b></li> <li>• WELFARE: <b>£7957.28</b></li> <li>• AT HQ: <b>£12,023.35</b></li> <li>• TOTAL (excluding WINGS): <b>£29,909.94</b></li> </ul> <p>JF requested that NSC tills must not used for RAFA coffee mornings. The RAFA SUMUP machine is available from the safe if required.</p>	<p>JF</p> <p>JF</p>

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
7.	<p><b>Membership, Welfare, Ceremonial, Media/Publicity</b></p> <p><b>Membership</b></p> <p>RD informed the committee that the Branch had 267 active members, 18 lapsed, 1 new joiner, 0 leavers and one who had passed .</p> <p><b>Welfare</b></p> <p>Welfare issues were discussed. AH reminded all that expenses can be claimed.</p> <p><b>Ceremonial</b></p> <p>AH briefed all on Battle of Britain. A discussion ensued as to feeding the Cranwell staff who would attend the club before and after the event. JF proposed a sum of £200 be set aside for a buffet and refreshments. RD seconded.</p> <p><b>Media / Publicity</b></p> <p>GC is going to produce the next version of the Newark Nimrod.</p> <p>GC stated that there were delays to the calendar and suggested delaying the project until early next year.</p>	<p><b>RD</b></p> <p><b>ALL</b></p> <p><b>AH</b></p> <p><b>GC</b></p> <p><b>GC</b></p>
8.	<p><b>Recent / Forthcoming Events</b></p> <p>The Balderton Branch river cruise had 55 attendees.</p> <p>GC was producing a Winter Ball poster and RD would be disseminating an email out to all members.</p>	<p><b>ALL</b></p> <p><b>GC/RD</b></p>

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9	<p><b>AOB</b></p> <p>MR asked whether sellers were allowed into the club. No</p> <p>SP stated that members must avoid the upper floor as work was being carried out in that area.</p> <p>AH informed the committee that a wellbeing course being ran by HQ RAFA was on offer to the club. GC Will contact HQ and confirm.</p> <p>DA informed everyone that The Cranwell Band Carol Service was being held at Whittle Hall on 10<sup>th</sup> and 11<sup>th</sup> December. Names to him for those wishing to attend by end of Oct. RD to send email.</p> <p>EW offered to take over the mobile phone that represented the branch as a contact number.</p> <p>JF asked whether we still needed Branch insurance. After discussion it was decided to remain extant.</p> <p>GC suggested Nov as the date for the Branch meeting that would include members.</p>	<p><b>MR</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>DA</b></p> <p><b>EW</b></p> <p><b>JF</b></p> <p><b>GC</b></p>
11	<p><b>Next Meeting</b></p> <p>The next meeting will be on 2<sup>nd</sup> Oct 23</p>	<p><b>All</b></p>