

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'  
MEETING HELD ON 26<sup>th</sup> October 2023**

<b>Present:</b>		<b>Appointment:</b>
Michael Reilly	(MR)	Trustee – Chairman
Elsbeth White	(EW)	Trustee – Secretary/Wings Appeal
Jerry Flint	(JF)	Trustee - Treasurer
Susan Parker	(SP)	Trustee
Margaret Flint	(MF)	Trustee
Joyce Woods	(JW)	Trustee
Allan Brooke	(AB)	Branch Hon Life Vice President
<b>Apologies</b>		
Allan Hildage	(AH)	Trustee – President
Dennis Atkins	(DA)	Trustee - Branch Hon Life Vice-President

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	<b>Welcome and Dedication</b> MR welcomed all and outlined that he had called an extraordinary meeting as he had received a proposal by NSC that required a decision by the 1 <sup>st</sup> November. Supporting documents were provided.	<b>MR</b>
2.	<b>Apologies for Absence</b> Apologies received AH & DA. SP left during item 4.	<b>EW</b>
3.	<b>Declaration of Interests / Conflicts</b>	

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	<p>SP – Director of the Newark Services’ Club (NSC) MR suggested to SP as MD of NSC, that due to the conflict of interest, would SP consider stepping down from the Committee? SP agreed, MR thanked SP for all the work she has done for RAFA in the past. SP said she would remain as a RAFA member and hoped we would support NSC. Item 5 was brought forward to allow SP to comment, SP then left.</p> <p>MR – Welfare Officer of the Patriotic Fund</p>	<p>SP</p> <p>MR</p>
4.	<p><b>To Review a Proposal from NSC</b></p> <p><b>Reduction in Coffee Mornings.</b> JF proposed and JW seconded that we refuse the option of managing a single coffee morning in the NSC Building. Reasons given was that our RAFA identity would be severely diminished, and the revenue was insufficient for the organisation required. Passed unanimously.</p> <p>An email to all Brach members will be sent to explain that no more RAFA Branded Coffee Mornings will take place in 23a London Road. Coffee Mornings will continue but managed by NSC.</p> <p>A discussion on alternate plans ensued without a decision been made, it was decided to revisit the discussion at the next meeting.</p> <p><b>Future Committee Meetings</b> MR proposed and JF seconded the proposal to accept the NSC offer to continue to have Committee Meetings in 23a London Road. Passed unanimously.</p> <p><b>Storage of RAFA Materials in 23a London Road</b> MR proposed and MF seconded that we should accept the offer to store RAFA Materials in 23a London Road. Passed unanimously. However, within the next two weeks items will be returned to RAFA HQ if possible.</p>	<p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>
5.	<p><b>Any Other Business / Points for Next Meeting</b></p> <p><b>Raffle Ticket Sales</b> MR asked SP about a complaint received regarding Raffle Ticket sales at our Coffee Mornings. SP reported that a NSC member had been approached in the building foyer to purchase tickets. It was outlined that tickets have only been sold in the meeting room. If the gentlemen could be identified, MF will apologise on the committees behalf. As</p>	<p>MF</p>

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	<p>October is the last month available to sell tickets in 23a London Road, the problem will never reoccur.</p> <p><b>Building Sale to BNA</b>  SP reported that the sale of the building to BNA should take place in November as the VAT issue reported earlier in the year has been resolved. SP also briefed that BNA will not be involved with managing the building.</p> <p><b>Historic Signage</b>  AB asked if Historic Signage – such as when the building was adopted by RAFA could be reinstalled, to show a timeline of ownership and developments? NSC were approached and accepted the suggestion.</p> <p><b>Remembrance Sunday</b>  EW asked SP whether other military groups had donated towards hosting Remembrance Sunday in 23a London Road. SP thanked the Committee for our donation of £150 and that no other groups had been approached at this time.</p>	<p><b>ALL</b></p> <p><b>NSC</b></p> <p><b>ALL</b></p>
6.	<p><b>Next Meeting</b></p> <p>The next meeting will be on 6<sup>th</sup> November 2023 at 1830. At 1900 there will be a Branch members meeting. All members to be notified by email.</p>	<p><b>All</b></p>