

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'
MEETING HELD ON 28th November 2023**

Present:		Appointment:
Michael Reilly	(MR)	Trustee – Chairman
Joyce Woods	(JW)	Trustee – Secretary
Jerry Flint	(JF)	Trustee – Treasurer
Elsbeth White	(EW)	Trustee – Wings Appeal
Margaret Flint	(MF)	Trustee
Allan Hildage	(AH)	Trustee – President
Allan Brooke	(AB)	Branch Hon Life Vice–President
Apologies:		
Dennis Atkins	(DA)	Trustee – Branch Hon Life Vice-President
Aaron Martin	(AM)	RAFLO

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication MR gave the Dedication, and thanked all committee members for being flexible with the meeting date.	MR
2.	Apologies for Absence Apologies received from DA & AM.	EW
3.	Declaration of Interests / Conflicts AH – Director of the Newark Services Club (NSC) and Trustee of the Patriotic Fund. MR – Welfare Officer of the Patriotic Fund	AH MR

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
5.	<p>Minutes of Previous Meeting</p> <p>MR proposed and MF seconded that the minutes of the 6th November meeting were a true and accurate record.</p>	ALL
5.	<p>Matters Arising</p> <p>Branch Secretary This item was moved to item 2 as Joyce Woods was voted into the role of Branch Secretary. MR proposed and JF seconded. Unanimously passed.</p> <p>Future of Branch JF asked MR if there a future for RAFA Newark Branch? A debate by all transpired, it was decided that there was a future without coffee mornings. Various ideas were put forward to promote our identity, such as a monthly evening function. AB suggested that the quarterly members could be every other month (with the bar open after the meeting). ALL agreed.</p>	ALL ALL
6.	<p>Financial Report</p> <p>JF reported the following:</p> <ul style="list-style-type: none"> • BRANCH: £7,682.68 • WINGS: £46.50 • WELFARE: £7,805.78 • AT HQ: £12,053.41 • TOTAL BRANCH FUNDS: £19,736.09 <p>JF asked for authorisation to pay an invoice to NSC of £100. The cheque was signed and passed onto NSC.</p>	JF
7.	<p>Membership, Welfare, Ceremonial, Media/Publicity</p> <p>Membership JW informed the committee that the Branch had 258 active members, 23 lapsed, 1 new joiner, 2 leavers and 2 who had passed.</p> <p>Welfare Three cases were discussed.</p> <p>Ceremonial Nothing to report.</p> <p>Media / Publicity Use of email to contact members was mentioned.</p>	JW ALL ALL
8.	<p>Recent / Forthcoming Events</p> <p>Remembrance Sunday</p>	MR

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	<p>MR laid the wreath. The Standard Bearer was Paul Watson. NSC provided refreshments, who thanked RAFA for their donation towards the event (thank you letter sent to MR by NSC).</p> <p>St Mary Magdalene Christmas Tree New lights were bought at a cost of £19.99 and the tree will be dressed on 30th November, by EW, JW and MF.</p> <p>Christmas Lunch MR asked that we provide Christmas Crackers and Party Poppers. All agreed. MF will purchase.</p> <p>IWM Hendon A date in mid April will be booked by AH. The coach will be subsidised, so that fares will be approximately £15 or £10 a head depending on your membership status. JF will book the coach.</p>	<p>EW/JW/MF</p> <p>MF</p> <p>AH/JF</p>
9.	<p>Any Other Business / Points for Next Meeting</p> <p>AH – stated that the AGM must be discussed in the January meeting. AGM is scheduled for the 6th February. AH – said that it is imperative that the Branch finds a Welfare Officer. MR – quoted that it is unlikely there will be an amalgamation with Balderton Branch. MR – Function limit of 30 persons dependant on the venue, with priority to members. Unanimously agreed. MF – Allow the Treasurer pre-authorisation for spends up to £50. Unanimously Agreed.</p>	<p>AM</p> <p>ALL</p> <p>JF</p>
10.	<p>Next Meeting</p> <p>The next meeting will be on 9th January 2024 at 1830.</p> <p>The AGM will be held on the 6th February 2024 at 1830.</p>	<p>All</p>