

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH TRUSTEES' MEETING
HELD ON 2nd MAY 2024**

<p>Present:</p> <p>Michael Reilly (MR)</p> <p>Joyce Woods (JW)</p> <p>Jerry Flint (JF)</p> <p>Dennis Atkins (DA)</p> <p>Apologies:</p> <p>Nil</p>	<p>Appointment:</p> <p>Trustee – Chairman</p> <p>Trustee – Secretary</p> <p>Trustee – Treasurer</p> <p>Trustee – Branch Hon Life Vice-President</p>
---	--

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	<p>Welcome and Dedication</p> <p>MR gave the Dedication and thanked the Trustees for attending. MR also briefed us on his communication with HQ after we had decided to continue as Trustees and thus not need the previously planned EGM.</p>	MR
2.	<p>Apologies for Absence</p> <p>Nil</p>	JW
3.	<p>Declaration of Interests / Conflicts</p> <p>MR – Welfare Officer of the Patriotic Fund</p>	ALL
4.	<p>Minutes of Previous Meeting</p> <p>JF proposed and MR/DA/JW seconded that the minutes of the 26th March 2024 meeting were a true and accurate record.</p>	ALL
5.	<p>Matters Arising</p> <p>MR, reported that he had notified HQ of our intentions to stay as Branch Trustees until the 2025 AGM and hopefully longer (all agreed).</p>	MR

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	MR and DA discussed our lack of a Welfare Officer and hoped a previous committee member maybe persuaded to rejoin.	MR/DA
6.	<p>Financial Report</p> <p>JF reported the following:</p> <ul style="list-style-type: none"> • BRANCH: £2,457.22 • WELFARE: £7,643.28 • WINGS: £2,091.08 • At HQ: £15,701.05 <p>BRANCH Acct.</p> <ul style="list-style-type: none"> • Transferred £3587.30 to HQ Savings Acct. • Transferred £2000 to Wings Acct. • No expenses – except £42.78 outstanding for mail shot (cheques needs signature). <p>WINGS Acct.</p> <ul style="list-style-type: none"> • £2000 transferred in from Branch Account. <p>Discussed moving Bank Accounts due to communication difficulties with Barclays. Agreed to stay with Barclays after assuming all Banks the same and the difficulties of moving. Discussed the requirement for MR and JW to be able to do on-line banking (Trustees only).</p>	<p>JF</p> <p>MR/JW</p>
7.	<p>Secretary Report</p> <p>JW informed the committee that the Branch had 238 active members, 30 lapsed, 0 new joiner, 1 leavers and 0 deceased.</p>	JW
8.	<p>Recent / Forthcoming Events</p> <p>Standard Bearers</p> <p>MR briefed us all on the availability of Standard Bearers and that he was exceptionally pleased that he had Allan Brooke, Arron Martin and James Scott (work permitting).</p> <p>James was scheduled to be the standard bearer at the Katyn Memorial service in Southwell Minster on the 4th May.</p> <p>Forthcoming Events</p> <p>MR briefed us on the Duxford arrangements.</p> <p>MR briefed us on how the Coffee Morning in the Bowls Club would be organised.</p> <p>ALL, wanted to thank Margaret Flint and Elspeth White on their continuing help in organising the Lord Ted luncheon.</p>	<p>ALL</p> <p>MR/JF/MF</p>

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	MR – briefed us on the arrangements for Armed Forces Day regarding Standard Bearers (30 th June 2024).	
9.	<p>Any Other Business / Points for Next Meeting</p> <p>DA said he had approached the Boyes shop to ascertain permission to conduct a Wings appeal. Boyes agreed. DA, asked if we could acquire more items for the Wings appeal from HQ. JF agreed to order items.</p>	<p>DA</p> <p>JF</p>
10.	<p>Next Meeting</p> <p>25th June 2024 in NSC at 1830.</p>	<p>ALL</p>