

**MINUTES OF RAFA NEWARK & DISTRICT BRANCH COMMITTEE/TRUSTEES'
MEETING HELD ON 27th AUGUST 2024**

Present:		Appointment:
Michael Reilly	(MR)	Trustee – Chairman
Joyce Woods	(JW)	Trustee – Secretary
Jerry Flint	(JF)	Trustee – Treasurer
Elsbeth White	(EW)	Trustee – Wings Appeal
Margaret Flint	(MF)	Trustee
Apologies:		
Dennis Atkins	(DA)	Trustee – Branch Hon Life Vice-President
Allan Brooke	(AB)	Trustee – Branch Hon Life Vice-President
Lesley Ward	(LW)	Committee Member
Aaron Martin	(AM)	RAFLO

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
1.	Welcome and Dedication MR gave the Dedication, and thanked all committee members for attending.	MR
2.	Apologies for Absence Apologies received from DA, AB , LW and AM	JW
3.	Declaration of Interests / Conflicts	

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	MR – Welfare Officer of the Patriotic Fund	MR
4.	<p>Minutes of Previous Meeting</p> <p>JW proposed and JF seconded that the minutes of the 30th July 2024 meeting were a true and accurate record.</p>	JW/ALL
5.	<p>Financial Report</p> <p>JF reported the following:</p> <ul style="list-style-type: none"> • BRANCH: £2,337.72 • At HQ: £19,799.71 • TOTAL BRANCH: £22,137.43 • WELFARE: £3,643.28 • WINGS: £2,731.45 • FLOAT: £125.32 <p>BRANCH ACCOUNT.</p> <p>£540 spent on a Club invoice dated March 2023 Calendars – have all been paid for by sales (first £20 paid into wings account)</p> <p>WELFARE ACCOUNT.</p> <ul style="list-style-type: none"> • Transferred £4,000 to HQ <p>WINGS ACCOUNT.</p> <ul style="list-style-type: none"> • £613 income (Boyes) <p>Arranging Bank Mandate form for JW.</p>	
6.	<p>Matters Arising, Membership, Welfare, Ceremonial, Media/Publicity</p> <p>Secretary: 235 active members, 26 lapsed, 0 new joiner, 0 leavers and 1 deceased.</p> <p>Welfare: Nothing to report (a Welfare Officer is still needed)</p> <p>Ceremonial:</p>	<p>JW</p> <p>JW/MR</p> <p>MR</p>

ITEM	RECORD OF DISCUSSION AND DECISIONS	ACTION
	<p>MR discussed his responsibilities for BOB parade. He was laying a wreath on behalf of the Branch, and to be present in the Town Hall to give a small presentation and a poem in the Church. The standard will be presented by Mick Smith.</p> <p>MR also mentioned the Air Bridge Ceremony in Newark Cemetery on the 29th September. JF will attend.</p> <p>Funding of the Christmas Party was suggested. JF suggested £5 per head. Motion passed.</p> <p>DA had previously mentioned a coffee morning at the IBCC. JF to investigate.</p> <p>Media/Publicity: JW – suggested the Branch produce Business cards. All agreed. JF will investigate.</p>	<p style="text-align: center;">JF</p> <p style="text-align: center;">ALL</p> <p style="text-align: center;">JF</p> <p style="text-align: center;">JF</p>
7.	<p>Any Other Business / Points for Next Meeting</p> <p>MF/EW discussed the items in storage in NSC and that the final items should be removed. JF agreed to store them at home in appropriate boxes.</p>	<p style="text-align: center;">ALL</p>
8.	<p>Next Meeting</p> <p>The next meeting will be held on the 12th November 2024 at 1300. In Newark Library.</p>	<p style="text-align: center;">All</p>